



# ACCREDITATION RULE 47

Issue Date: 2015/05/06

Implementation Date: 2015/05/06

Supersedes: New

**SUBJECT:** Accreditation Program for Road Traffic Safety Management Systems

**APPLIES TO:** Road Traffic Safety (RTS) MS ANAB-Accredited and Applicant Certification Bodies

## PREFACE

This Accreditation Rule is to inform certification bodies (CBs) of ANAB requirements for accreditation to certify organizations for management systems conforming with ISO 39001.

## ACCREDITATION RULE

1. Requirement Documents (current versions unless specified)
  - 1.1. ISO 39001, Road traffic safety (RTS) management systems — Requirements with guidance for use
  - 1.2. ISO/IEC 17021, Conformity assessment – Requirements for bodies providing audit and certification of management systems
  - 1.3. ISO/IEC TS 17021-7, Competence requirements for auditing and certification of road traffic safety management systems
  - 1.4. MA 5000, ANAB Accreditation Manual, and applicable ANAB Accreditation Rules
  - 1.5. IAF Mandatory Documents as applicable
2. Application Process
  - 2.1. CBs can obtain applications for informational use at [www.anab.org](http://www.anab.org).
  - 2.2. The application process outlined at [www.anab.org](http://www.anab.org) must be completed via ANAB's Enterprise Quality Manager (EQM) database when the CB is ready to apply for accreditation.
  - 2.3. The application fee includes the cost of one assessor day for the off-site documentation review.
3. Initial Assessments for Accreditation
  - 3.1. An ANAB accreditation assessor shall conduct a full documentation review.
  - 3.2. After the documents are found acceptable, ANAB shall conduct an office assessment and required witnessed audits.
    - 3.2.1. The office assessment shall be conducted on site or remotely (at ANAB's discretion) and is conducted to ensure the CB's certification process for road traffic safety management systems conforms with ISO/IEC 17021 and ISO/IEC TS 17021-7 and is effective.
    - 3.2.2. ANAB shall witness the CB conducting a two-stage audit process (stages 1 and 2).
      - 3.2.2.1. The ANAB assessment team shall have the same number of members as the CB audit team.
4. Surveillance Assessments
  - 4.1. ANAB shall conduct an annual office assessment and annually witness a CB team conducting an ISO 39001 audit.

- 4.1.1. When possible, the office assessment shall be conducted concurrently with assessments for other ANAB accreditation programs for which the CB is accredited.
  - 4.1.2. During the four-year accreditation cycle, ANAB shall evaluate the CB's full system audit process during at least one annual witnessed audit (stages 1 and 2 certification audit or recertification). The additional witnessed audits required in the four-year cycle are based on the CB's audit activity and management system findings, and include audit types such as surveillance, special, multi-site, scope expansion, transfer, integrated, ASRP, and/or CAAT. ANAB Accreditation Rule 18 outlines the witnessed audit scheduling process and the process for potentially altering the types of audits witnessed.
5. Re-accreditation Assessments
  - 5.1. ANAB shall conduct a document review and an on-site full system office assessment at approximately six months prior to the expiration of accreditation.
6. Competence of CB Personnel
  - 6.1. When determining the competence criteria for Road Traffic Safety, requirements of ISO/IEC 17021-7 shall be followed.
7. End User Expected Outcomes for Accredited Certification to ISO39001
  - 7.1 End users can expect an organization with an accredited road traffic safety management system certification to achieve a reduction in the number and, ultimately, elimination of deaths and serious injuries in road traffic crashes that it can influence (ISO 39001, clause 4.3).
  - 7.2 The CB shall have processes to ensure that its auditors and other certification personnel are knowledgeable of the expected outcomes and consistently reinforce them with the CB's clients.